



INFORMATION SUPPLIED TO DISTRIBUTOR

- UPDATED DISTRIBUTOR PRICE LIST
- ORDERING MINIMUM FOR PREPAID FREIGHT WILL BE \$250
- SUGGESTED ORDER ON ITEMS REQUESTING TO BE BROUGHT INTO STOCK (IF - REQUESTED - TOP ITEMS)
- SPECIFICATION SHEET ON ALL ITEMS INCLUDING: ITEM #, UPC, CASE PACK, PALLET QTY.
- OUR DAMAGE POLICY FOR ITEMS BEING RECEIVED BY ON ALL ORDERS.
- RETURN AND/OR DAMAGE POLICY FOR YOUR CUSTOMERS
- PURCHASE ORDERS MUST BE FAXED / EMAILED UNLESS OTHERWISE NOTED AND AGREED UPON.
- WE WILL PROVIDE CONTACT INFORMATION (ADDRESS, PHONE NUMBER, FAX NUMBER, & EMAIL ADDRESS FOR CUSTOMER SERVICE REP AND OUTSIDE REP IF NEEDED)
- LOCATION WHERE ALL ORDERS WILL BE SHIPPED FROM
- LEAD TIME ON PURCHASE ORDERS ARE GENERALLY 2-7 DAYS
- CATALOGS AND /OR INFORMATION ON ALL ITEMS FOR YOUR INSIDE AND OUTSIDE REPS (BULLET POINTS FOR OUR REPS AND DRIVERS IF CUSTOMERS ASK QUESTIONS ON VENDOR PRODUCT)
- SCHEDULE A TRAINING SESSION WITH OUR INSIDE REPS AND OUTSIDE REPS VIA PHONE WHEN NEEDED. (MUST KNOW IN ADVANCE)
- PROVIDE IMAGES FOR ALL ITEMS VIA EMAIL
- PAYMENT TERMS (DAYS FROM INVOICE OR RECEIPT OF GOODS)
- ALL PRODUCTS HAVE UPC BAR CODES
- MUST SIGN THE MERCHANDISING AGREEMENT (AGREEMENT IS ATTACHED)
- BACKORDER ITEMS THAT WERE NOT SHIPPED SHOULD BE RE-ORDERED ON NEXT ORDER.
- IF A FUEL SURCHARGE IS ADDED TO SHIPMENT, WE REQUIRE FUEL SURCHARGE AMOUNT.